

## Liaison To Pacific Mountain Regional Office of American Friends Service Committee

The Monthly Meeting's liaison to the American Friends Service Committee is one of the channels of communication between the Service Committee and the Religious Society of Friends. The Pacific Mountain Regional Office sends a monthly newsletter to each Monthly Meeting and Friends Church in the region (Northern California, Nevada and Utah). The liaison for each Monthly Meeting or Pastor of each church shares the contents of this newsletter with Friends and attenders as appropriate.

Liaison Friends are asked to share information in the following categories:

- Monthly staff openings list from the Service Committee's office in Philadelphia (these job listings should be posted so Friends and attenders might be informed of opportunities with the Service Committee).
- Schedules of public meetings that Friends and attenders are urged to attend, particularly the spring Public Gathering.
- Notices of available Service Committee publications, including the annual wall calendar, the gift plan card, books and newsletters.

The liaison Friend will act as a contact person for Service Committee staff who plan to visit the Meeting's area so that Friends and staff might have a chance to meet.

The liaison Friend can be a channel, between Friends and the Service Committee, for concerns, requests for information and suggestions. This Friend can be a resource for the Service Committee Nominating Committee by suggesting names of Friends and attenders who would be good committee members.

Liaison Friends occasionally arrange fund raising events to help generate donations for particular needs. While this is most welcome, it is not necessarily part of the liaison Friend's responsibilities.

*(undated)*