

MUTUAL CARE COMMITTEE

Purpose

The Mutual Care Committee is responsible for the care of the membership. It assumes leadership in maintaining a caring community, helping all members and attenders to find their rightful roles as nurturers of each other.

Responsibilities

The committee is aware of new attenders and works to help them feel welcome. It coordinates/supports the neighborhood clusters and periodically informs clusters of new attenders in their area.

The committee is responsible for forming clearness committees in response to requests for marriage under the care of the Meeting, and preparations committees for weddings. It provides ongoing oversight of marriages under the care of the Meeting, and continuing support of marriages.

It gives care and aid in needed arrangements at the time of death and, as requested, coordinates with Worship and Ministry for Memorial Meetings.

The committee encourages visitation and fellowship within the Meeting. It seeks to assure that those who are ill, troubled, or in material need are visited, counseled with and assisted as may be needed or desired. The committee facilitates the formation of clearness committees for those requesting assistance with life situations.

The committee administers the sharing fund.

Term & Duration: 1 year, June 1 to May 31

The term of membership on the committee is one year; however, since continuity is important, it is anticipated that most members will serve for 2 staggered terms.

Nature and Frequency of Activities

The committee meets at least once a month, and sometimes more frequently if necessary. Members of the committee also convene and serve as Clerks for individual Clearness committees.

Mandatory & Desirable Qualifications

The committee consists of up to 7 Members and faithful attenders with experience, empathy, good judgment, and discretion. They have had familiarity and experience in Strawberry Creek Monthly Meeting for at least 2 years and have successfully served on at least one other SCMM committee.

Reporting

The committee reads and responds to Advices and Queries as directed by Worship and Ministry Committee and presents a response to Meeting for Business. The committee regularly makes reports at Meeting for Business, though confidentiality is practiced when describing the committee's work with individuals.

Liaison

The committee will give Nominating Committee a list of names who Nominating should not call, or who do not need to be asked "check-in" queries because the committee is already working with them.

With Hospitality, the committee coordinates baby & new member welcomings.

The clerk of the Mutual Care committee keeps in contact with the clerk of Meeting and alternate clerk of Meeting by at least monthly check-ins and distributing committee meeting minutes to them. The clerk of Meeting and alternate clerk are encouraged to visit Mutual Care when possible/needed. The committee clerk works closely with the clerk of the Committee for Care of the Meeting Community.

Changeover Process

New and old Committee members normally meet together in either May or June, and the outgoing Clerk passes all committee materials to the new Clerk

approved 1/06