

## Worship and Ministry Committee Job Description

Meeting for Worship is at the center of our life as a community. The main purpose of the Worship and Ministry committee is to nurture the Meeting for Worship. When the Meeting community has a strong spiritual life, the spiritual lives of individuals as well as our corporate discernment of God's will are strengthened and blessed.

The Worship and Ministry Committee keeps the Meetings for Worship and Business under review, prayer and care. Committee members note the quality of both vocal and silent ministry during Meeting for Worship.

The committee works to create an environment conducive to a gathered Meeting. We work with the Adult Education Committee to encourage Friends and attenders to engage in spiritual study, meditation, prayer, and other ways of preparing themselves to worship.

The Committee also seeks to strengthen the lives of the individuals in the Meeting by helping individuals discern, ground, and grow into varied gifts for ministry and service. The committee is called to strengthen the Quaker tradition, as well as to be open to continuing revelation. We work to respond to our community's spiritual needs in the circumstances of our times.

As Faith and Practice notes, Worship and Ministry Committee customarily consists of seasoned Friends of varied ages and gifts who are known to be faithful in worship and sensitive to the life of the Spirit. It includes both Friends inclined to speak in the Meeting for Worship and those less inclined to do so...Also according to Faith and Practice, the first responsibility of the committee's members is to deepen their own spiritual lives and their preparation for worship. Committee members' concern for the Meeting throughout the week, the promptness and reverence with which they approach the Meeting for Worship, and their faithfulness to the guidance of the Spirit, are the most effective ways they may deepen the quality of the worship.

The Clerk serves as a member of the Strawberry Creek Monthly Meeting Corporation Board and shall perform all duties required by the Bylaws of the Corporation. Required regular Board Meetings are held annually during Strawberry Creek's May Meeting for Business, and decisions are arrived at by the Board under the guidance of Spirit.

Specific functions of the committee include:

- Arranging for greeting, closing Meeting for Worship and reading of queries in Meeting for Worship
- Providing support and guidance for spoken ministry
- Working to make Meeting for Worship accessible to people with disabilities
- Arranging for special worship meetings with those unable to attend Meeting in cooperation with the Mutual Care Committee
- Making available informational pamphlets about Meeting for Worship
- Making ourselves available to speak with Friends and attenders on matters of the Spirit and Quaker tradition
- Communicating with other committees on matters affecting worship, ministry and spiritual growth

- Providing one committee member to serve on the State of the Meeting report committee
- Holding at least one joint meeting with Care of the Meeting Committee during the year
- Arranging Memorial Meetings
- Arranging for clearness and support/eldering committees for individuals in the Meeting seeking guidance and support for public ministry. One member of Ministry and Worship should serve on each of these committees.
- Maintaining contact with and spiritual support of worship groups under the Meeting's care
- Making sure that basic information about the Meeting for Worship such as time and location is up to date in Quaker publications and directories
- Checking the Meeting voice mail on a regular basis and responding to inquiries about the Meeting as needed
- Provide queries for Friendly Sevens

*approved 5/06*